

Meeting Date: 11/18/08

AGENDA REPORT

Agenda Item # 7B-1

Santa Clara



City of Santa Clara, California



DATE: October 30, 2008

TO: City Manager for Council Action

FROM: Director of Finance

SUBJECT: Approval of Amendment No. 3 to the Agreement with Moreland Temporary Services, Inc.

EXECUTIVE SUMMARY:

In February 2008, the City contracted with Moreland Temporary Services, Inc., for professional staffing to temporarily fill a vacant division manager position. This Amendment No. 3 is to extend the original agreement for an additional three months. Moreland Temporary Services, Inc. will provide professional staffing services to support the Finance Department, especially the division of Financial Services. A copy of Amendment No. 3 is in the Council Offices for review.

ADVANTAGES AND DISADVANTAGES OF ISSUE:

Professional assistance to supplement City Staff during a period of transition will help to continue the high level of services, while recruitments for new management level employees are conducted. There are no disadvantages.

ECONOMIC/FISCAL IMPACT:

Amendment No. 3 increases the contract by \$90,000.00 for a total cost for Moreland Temporary Services, Inc. under this contract not to exceed \$200,000. Funds are available in the departmental budget for the remainder of the fiscal year 2008-09 in the Contractual Services account (001-33xx-87870).

RECOMMENDATION:


That the Council approve and authorize the City Manager to execute Amendment No. 3 to the Agreement with Moreland Temporary Services, Inc. to increase the contract by \$90,000 for a total amount not to exceed \$200,000 for consulting services through June 30, 2009.


Mary Ann Parrot
Director of Finance


Certified as to Availability of Funds:
001-33xx-87870 \$90,000.00



APPROVED:


Mary Ann Parrot
Director of Finance

MAJORITY VOTE OF COUNCIL


Jennifer Sparacino
City Manager

Documents Related to this Report:

- 1) Amendment No. 3 to the Agreement
- 2) Exhibit B to the Agreement

CITY OF SANTA CLARA

AGENDA MATERIAL ROUTE SHEET

SUBJECT: Amendment #3 to the Moreland Temporary Services Contract. Council Date: 11-18-08

CERTIFICATION

The proposed Amendment #3
Regarding extension of original contract + increase in not to exceed
has been reviewed and is hereby certified: amount of contract

PUBLICATION REQUIRED:

The attached Notice/Resolution/Ordinance is to be published _____ time(s) at least _____ days before the scheduled meeting/public hearing/bid opening/etc., which is scheduled for _____, 200__.

AUTHORITY SOURCE FOR PUBLICATION REQUIREMENT:

Federal Codes:

Title _____ U.S.C. § _____
(Titles run 1 through 50)

California Codes:

Code _____ § _____
(i.e., Government, Street and Highway, Public Resources)

Federal Regulations:

Title _____ C.F.R. § _____
(Titles run 1 through 50)

California Regulations:

Title _____ California Code of Regulations § _____
(Titles run 1 through 28)

City

City Charter § _____ (i.e., 1310. Public Works Contracts. Notice published at least once at least ten days before bid opening)

City Code § _____

1. As to City Functions, by

NAPUA 10-30-08
Department Head

2. As to Legality, by

Julia Pie
City Attorney's Office NO. 08.1527

3. As to Environmental
Impact Requirements, by

Director of Planning and Inspection

4. As to Substance, by

J. Sparano
City Manager

Revision Date June 7, 2005